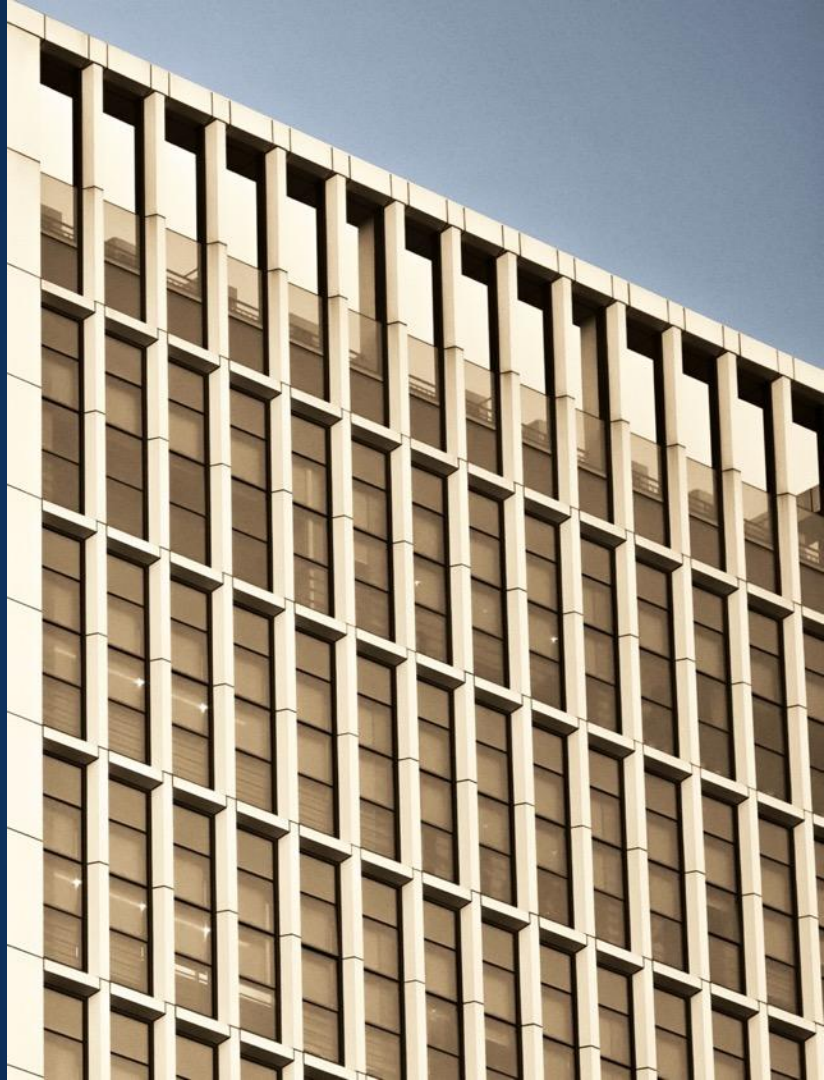




Individual  
Independent  
Innovative

# EXTERNAL MANAGEMENT SERVICES

Helping to exit the market with less damage.  
In Russia.  
For the world.





BC+ has become one of the market leaders and the most dynamically developing provider of interim management, tax, and consulting services.

When it comes to securing and preserving your business at this challenging time, you need experts who operate with the highest level of integrity and competence, who not only have expertise in domestic but also international sanctions law and who can provide you with independent and professional interim management and fiduciary services, legal and tax advise and litigation support.

We provide services of the External management. The services of the Head of branch or Representative office will be provided by an Individual (our employee) as required by law. All other related services including Liquidation will be provided by Beterra Legal, partner company affiliated with us.

All of the following applies to BC+ and Beterra Legal consortium.

We are happy to cooperate with you and are ready to arrange a meeting in a convenient format to discuss your matter in detail and provide additional information.

**With kind regards,**

**Vitaly Zavertnev**

**Partner. Head of BC+**



**BC+ CONCEPT**  
is the following:

- ⊕ Subsidiary of the **largest auditing firm since 2009**
- ⊕ Partners came from **international law & auditing firms**
- ⊕ Offices in **Moscow, Volgograd**  
(in Sochi to come in the nearest future)
- ⊕ **ACCA** (DiplFR) certificates
- ⊕ **Certified** auditors and accountants
- ⊕ **Professional** lawyers and litigators

Individual | Independent | Innovative



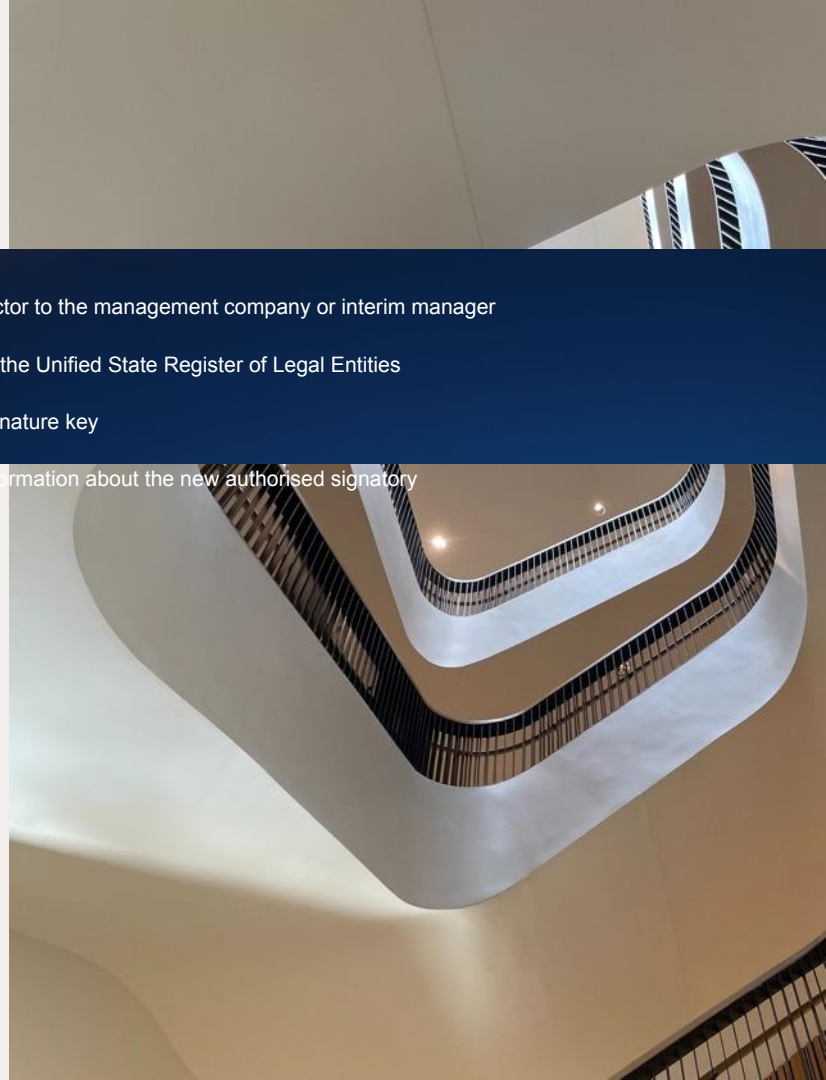


## SERVICES AT A GLANCE

Our modular services include:

- + Implementation
- + Management in full compliance with company policies and decisions of the head office
- + Monitoring compliance with regulatory requirements with timely notification of any legislative changes and amendments to any necessary documentation
- + Representation in matters involving government and supervisory bodies including the Federal Tax Service, the Federal Antimonopoly Service of Russia, Prosecutor's Office etc.
- + Interaction with external counterparties (auditors, counterparties on transactions, etc.)
- + Approving human resources decisions e.g. signing employment contracts and other personnel documents
- + Ensuring all necessary documents are signed and delivered to accountants and counterparties
- + Storage of registration documents of the company

- Changing the general director to the management company or interim manager
- Registration of changes in the Unified State Register of Legal Entities
- Obtaining an electronic signature key
- Providing the bank with information about the new authorised signatory





## SERVICES AT A GLANCE

As well as:

- + Outsourcing of accounting function
- + Tax consulting
- + Legal & Dispute Resolution support
- + Liquidation services
- + Fiduciary ownership



## SERVICE ACCESS

1. In the general director's absence, we act as a replacement for the general director according to your instructions.

2. Alternatively, we assume the role of the second general director. We take over all the routine administrative processes in the company while the main director concentrates on operational and commercial or winding down activities.

Financing of the company, operational activities and commercial matters remain your responsibility.

Furthermore, responsibility for compliance with fire and labour safety requirements remain with your employees.



# THE BENEFITS FOR YOU



## BUSINESS CONTINUITY

We assume the administrative functions while the general director is absent (long-term business trip, sickness, sudden dismissal, sanctions, problems with entry into Russia). We arrange for the signing of required documents, payment of bills and representation of your company's interests before government authorities.



## FOCUS ON BUSINESS DEVELOPMENT OR WINDING DOWN PROCESS

With the help of our interim general director, we arrange the required document flow and solution of administrative issues. We free up the resources of the client's general director, allowing them to focus on development of the business and searching for new areas to grow or wind down the business.



## HELP IN EXITING THE MARKET

Should you make a decision to exit the market, we provide for an employee to act as a liquidator and carry out the turn-key liquidation. We perform all necessary procedures subject to your preferences and requirements of the local law. We make recommendations that minimize any risks involved in the liquidation.



## COST REDUCTION

Our employee is available to the extent required on either a full or part-time basis; whichever is most economically practical in the circumstances. We tailor the extent of our services based on your changing requirements and demands.



## SUPPORT OF COMMUNICATION WITH THE HEADQUARTERS

We provide clear and logical explanation of the specifics of the current local mandatory requirements and document management and help by reporting to the head office in order to present the position of the local management.



## TRANSPARANCY AND GOVERNANCE

We perform the functions of an interim manager according to your instructions. We follow your corporate policies and standards. We proactively advise you of any change in legislation and make the required documents consistent with the amended laws.



# WHY BC+



## URGENT HELP

We are prepared to begin the work immediately to ensure the continuity of the business in any urgent situation, for instance due to sanctions. The service is available in all regions where **BC+ and Beterra Legal consortium** is present, which allows companies operating in multiple regions to standardise the processes involved in the management of their representative offices and subsidiaries.



## CONTROL & ACCESSIBILITY

All actions in response to legally significant events are agreed upon with your head office. Payments for transactions not included in the fixed monthly fee are due according to the agreed hourly rate (based on the time record system) with the possibility to scale the services.



## RELIABILITY & QUALITY

**BC+ and Beterra Legal** consortium's employees are highly qualified managers with extensive experience in the management of various kinds of businesses, with a legal and/or financial education, command of a foreign languages and broad experience in communication with supervisory authorities.



## INTEGRATED SUPPORT

Whenever a complex and unique problem arises, we, with your consent, retain **BC+ and Beterra Legal consortium's** accounting, finance, tax and legal experts to find an optimal solution and minimize risk for your business and people.




## ASSUMPTIONS & CLAUSES

Any estimate of our remuneration is based on the following assumptions:

- ✓ all interested parties will provide us with the necessary assistance and cooperate with us in order to carry out our work;
- ✓ the services of the CEO of LLC or of the Head of Branch or Representative Office will be provided by an Individual (our employee) as required by law. The services of the Head of Branch or Representative Office will be provided by an Individual (our employee) as required by law;
- ✓ the management services contract and/or a separate agreement with the parent company (subject to Russian or English law) will stipulate the obligation of the parent-company to fully indemnify and hold harmless the CEO of LLC or Head of Branch and its officials against all losses and damage arising from the bona fide performance by the CEO of LLC or Head of Branch of its obligations under the management services contract;
- ✓

the management services contract and/or a separate agreement with the parent company will stipulate:

- the procedure for interaction of the parties in conflict situations with government bodies;
- the right of the Management company (without any adverse consequences for it) to refuse to fulfill the instructions of the parent company or the general meeting of the shareholders, if the execution of such an instruction clearly contradicts: (i) the interests of the Subsidiary, (ii) the obligations of the Management company under other documents and/or (iii) applicable law or regulatory requirements;
- the right of the Management company (without any adverse consequences for it) to withdraw from the contract if further operation of the contract/performance of the obligations by the Management company under the contract may: (i) injure reputation of the Management company, (ii) lead to violation of the applicable law by the

 We are pleased to provide our service under the condition of successful completion of the conflict of interest check





Individual  
Independent  
Innovative

## Interim management & accounting outsourcing practice

**Vitaly Zavertnev**

CEO. Partner

p: +7 (495) 921-21-16

e: [office@bc-plus.ru](mailto:office@bc-plus.ru)



3/8 Ilyinka str., bldg. 5,  
Ilyinka Business Centre,  
**Moscow**



6, 62-y Army embankment, Ikra  
Business Centre, **Volgograd**